

No. 28020/1/2010-Estt(C)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

North Block, New Delhi
Dated the 30th October 2014


OFFICE MEMORANDUM

Subject: Introduction of mandatory Induction Training for Probation clearance-regarding.

The undersigned is directed to refer to this Department's O.M of even number dated 21st July, 2014 wherein consolidated instructions on Probation/ Confirmation in Central Services were issued for ready reference to all concerned. As per extant instructions during the period probation, or any extension thereof, candidates may be required by Government to undergo such courses of training and instructions to pass examinations and tests as Government may deem fit as a condition to satisfactory completion of the probation.

2. It has been decided that in all cases of direct recruitment there should be a mandatory induction training of atleast two weeks duration. Successful completion of the training may be made a pre-requisite for completion of probation. The syllabus for the training may be prescribed by the Cadre authorities and the Training Division of DOPT can be consulted, if required.

3. The recruitment rules for all posts, wherever such a provision does not already exist, may be amended to provide for such mandatory training. Till such time as the Recruitment Rules are amended, a clause on the above lines may be included in the offer of appointment.


(J.A. Vaidyanathan)
Director (Establishment)
Telefax: 23093179

To

All Ministries & Departments

Copy to
Technical Director, NIC - with the request to upload
the above O.M. in the website of this department

31/10/2014.